1. Introduction

The following terms and conditions apply to scholarships that are available to undergraduate and graduate students and administered by Scholarships & Bursaries (University Services), including (but not limited to):

- Melbourne National Scholarships
- Melbourne Access Scholarship
- International Undergraduate Scholarship
- Eleanor and Joseph Wertheim Scholarship

The University reserves the right to make amendments to these terms and conditions without prior notice.

2. Definitions

**Full-time student** means a student who enrolls for 37.5 points or more over a half year period (MPF1042)

**Half-year period** means either 1 January to 30 June, or 1 July to 31 December (MPF1047)

**Part-time student** means a student who enrolls for less than 37.5 points over a half year period (MPF1042)

3. Benefits

Benefits vary between scholarships. The benefits that apply to your scholarship are specified in your scholarship offer and may include the following:

3.1 Living allowance

a. The value of the living allowance is specified in your scholarship offer.

b. The living allowance is paid in half-yearly instalments in April and September.

3.2 Tuition fee exemption (if applicable)

a. Tuition fee exemptions apply to all University of Melbourne subjects that the scholarship recipient completes to meet the requirements of their Bachelor degree course and concurrent diploma undertaken at the same time as their Bachelor degree course at the University of Melbourne.

b. Melbourne National Scholarship recipients may receive a tuition fee waiver for approved single subject enrolments at the University of Melbourne to a maximum of 25 credit points.

3.3 Travel allowance (if applicable)

a. The value of the travel allowance is specified in your scholarship offer.

b. Travel allowance are paid as a one-off payment paid after the census date of your first semester of enrolment (i.e. either April or September)

3.4 Mobility awards (if applicable)

Mobility Awards are one-off payments for Scholarship recipients who meet the eligibility requirements for the Melbourne Global Scholars Award.

4. Conditions
4.1 Enrolment
You must be enrolled in an undergraduate degree course at the University of Melbourne.

4.1A Duration
a. The standard duration of the scholarship is 3 years, unless otherwise specified in your scholarship offer,
b. The following scholarships can be extended with one year for students who enrol in a concurrent diploma at the same time as their Bachelor degree course at the University of Melbourne: Melbourne National Scholarship, Melbourne Access Scholarship, Alexander and Bridget Jones Memorial Scholarship and Ray and Violet Marshman Scholarship.

4.2 Deferral
If you receive permission to defer commencement of your course, your scholarship will be deferred for up to one year.

4.3 Part-time enrolment:
a. If you enrol as a part-time student, the living allowance will be suspended while you are a part-time student, unless you provide evidence that there are compassionate or compelling circumstances that prevent you from undertaking a full-time study load (e.g. illness, course structure, traumatic experience, care responsibilities).
b. If approval is given to continue to receive the living allowance, the living allowance will be paid at half the full-time rate up to the maximum value of the allowance and you must provide the University with a Tax File Declaration form before the next payment. Payments may be subject to income tax.
c. Tuition fee exemption benefits are not affected by part-time enrolment.

4.4 Leave of absence
If you are granted leave of absence or suspended from your course by the University of Melbourne, the scholarship will be suspended for the duration of the leave or suspension.

4.5 Course transfer
If you transfer to another bachelor degree course at the University of Melbourne, the scholarship may continue subject to prior approval by Melbourne Scholarships, however the duration of the living allowance will not be extended.

4.6 Non-commencement and withdrawal
If you do not commence your course, discontinue your enrolment or your enrolment is withdrawn by the University, the scholarship will be withdrawn or stopped.

4.7 Academic progress:
The following applies to recipients of a Melbourne National Scholarship:
a. You must achieve an average result of at least 70 in the first year of your course and in any subsequent half-year study period (minimum average mark).
b. If you fail to achieve the minimum average mark, your living allowance will be suspended unless there are compassionate or compelling circumstances.
c. The living allowance will be re-instated after you have achieved the minimum average mark in a following half-year study period (rehabilitation)
d. Tuition fee exemption benefits are not affected by academic progress.

4.8 Concurrent scholarships
You can only receive one of the listed Scholarships at a time.

4.9 False or misleading information
If you have provided false or misleading information and as a result you were awarded or continued to receive the Scholarship, the scholarship may be stopped and you may be required to repay any
scholarship benefits to which you are not entitled to within 14 days of being requested to do so by the University.

5. Complaints and Grievances

Students may submit a complaint or grievance in relation to the application of this procedure in accordance with the Student Complaints and Grievances Policy and the Student Complaints and Grievances Procedure.

6. Privacy

All personal information collected by the University is governed by the University's Privacy Policy. The following are examples of instances where the University will use and disclose your personal information for legitimate purposes:

– providing information to Centrelink;
– releasing statistical information to relevant government bodies such as the Department of Education, Employment and Workplace Relations (DEEWR) and the Office of Training and Tertiary Education;
– releasing relevant information to the Department of Immigration and Citizenship (DIAC), the Department of Education, Employment and Workplace Relations (DEEWR) and the Australian Taxation Office

For further information, refer to the University's privacy statement.

Amendments

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